

Service Works request for electricity



Use this form to apply for:

- Installation of a new electricity supply/meter.
- Alteration of your existing electricity supply/meter.
- Solar Meter upgrades/reconfigurations. (NSW, ACT and SA customers only)

Please complete all applicable sections of the form in block letters and tick any boxes relevant to your application. It will be helpful if the electrician and the account holder work together to complete this form. If your form is incomplete, your application may be delayed.

If your application is for a new meter, please email your completed form to: ncpaperwork@energyaustralia.com.au

If your application is for an alteration, please email your completed form to: ecalterations@energyaustralia.com.au

If your application is for solar, please email your completed form to: solarconnections@energyaustralia.com.au

Alternatively, you can send your form to us via Post:

EnergyAustralia Electricity New Connections Locked Bag 14060, Melbourne City MC, VIC, 8001.

If you have any questions, or need help with your application, please call us on **1800 818 378** (Monday to Friday, 8.00am to 5.00pm AEST) and we'll be happy to help.

1. What type of service do you need?

- New connection (brand new supply and metering)
- Alteration (upgrade/downgrade of existing supply/metering)
- Solar alteration (add solar channel into meter)

2. Description of works or additional comments?

3. Site details

Lot no: Unit no: Street no:

Street name: Street type:

Suburb: State: Postcode:

NMI (Ausgrid new connections): DP number (Endeavour & Essential new connections):

NMI or meter number (alterations and solar): REX ID (SAPN new connections/alterations):

4. Connection details (new connections only)

Premise type:	Connection type:	Supply phases:	Meter phases:	Installation type:
<input type="checkbox"/> Residential	<input type="checkbox"/> Permanent	<input type="checkbox"/> 1 Phase	<input type="checkbox"/> 1 Phase	<input type="checkbox"/> Overhead
<input type="checkbox"/> Commercial	<input type="checkbox"/> Temporary	<input type="checkbox"/> 2 Phase	<input type="checkbox"/> 2 Phase	<input type="checkbox"/> Underground
		<input type="checkbox"/> 3 Phase	<input type="checkbox"/> 3 Phase	<input type="checkbox"/> OH to UG

Current Transformer (CT) metering: Yes No

Off peak/dedicated circuit required? Yes No

If yes, please specify appliance:

Amps for installation:

4. Connection details (new connections only) cont.

In conjunction with any other works?

Yes If yes, please describe conjunction works

No

5. Connection details (alterations and solar only)

Premise type:

Residential

Commercial

Adding or removing off peak?

Yes

No

If yes, please specify

Upgrading/downgrading phases?

Yes

No

If yes, please specify

Solar system (If applicable)

New

Replacement

Upgrade

Install date:

6. Electrician details

Full name:

Mobile:

Business name:

Landline:

Electrical license no:

Email:

7. Level 2 electrician details (NSW new connections/alterations only)

Same as above: or:

Full name:

Mobile:

Business name:

Landline:

Electrical license no:

Email:

Accredited service provider?

Yes No

If Yes, and if you are performing the metering, specify accredited meter provider:

8. Applicant details

Title:	<input type="text"/>	First name:	<input type="text"/>	Last name:	<input type="text"/>
Mobile:	<input type="text"/>	Landline:	<input type="text"/>	Email:	<input type="text"/>
Business name (if applicable):	<input type="text"/>	ABN (if applicable):	<input type="text"/>		

9. To be completed by the applicant.

Please indicate your acceptance by signing below.

Please note: If the premises are leased, please include a letter of permission from the owner/landlord with your application.

New connections

I authorise EnergyAustralia to arrange for the distributor and/or metering service provider to install the electricity supply/meter at the address, provided in this application, on the date the request is accepted or as soon as can be arranged. I understand that the installation is subject to weather conditions and clear and safe access to the site, including the switchboard (the site must be clean, free from safety hazards and debris and have clear address numbering) and the meter board must not be defective or otherwise unsafe. I understand that charges apply to the new connection (including if I am unable to provide clear and safe access) and they can vary depending on the works required. I agree to accept any charges associated with the installation and understand these charges will appear on my electricity bill. I understand that if the technician determines additional works are needed they will not commence the job and EnergyAustralia will contact me to discuss any additional charges and/or work required.

I authorise EnergyAustralia to contact me so that an electricity account can be set up in my name.

Alterations

I authorise EnergyAustralia to arrange for the distributor and/or metering service provider to alter the meter and/or supply at the address provided in this application, on the date the request is accepted or as soon as can be arranged. I understand that the alteration work is subject to weather conditions and clear and safe access to the site, including the switchboard (the site must be clean, free from safety hazards and debris and have clear address numbering) and the meter board must not be defective or otherwise unsafe. I understand that charges may apply to the alteration (including if I am unable to provide clear and safe access) and they can vary depending on the works required. I agree to accept any charges associated with the alteration and understand these charges will appear on my electricity bill. I understand that if the technician determines additional works are needed they will not commence the job and EnergyAustralia will contact me to discuss any additional charges and/or work required.

I authorise EnergyAustralia to contact me to set me up on a compatible plan if required.

Solar Upgrades

I authorise EnergyAustralia to arrange for the metering service provider to reconfigure or exchange the meter at the address provided in this application, on the date the request is accepted or as soon as can be arranged. I understand that the alteration work is subject to weather conditions and clear and safe access to the site, including the switchboard (the site must be clean, free from safety hazards and debris and have clear address numbering) and the meter board must not be defective or otherwise unsafe. I understand that charges may apply to the alteration (including if I am unable to provide clear and safe access) and they can vary depending on the works required. I agree to accept any charges associated with the alteration and understand these charges will appear on my electricity bill. I understand that if the technician determines additional works are needed they will not commence the job and EnergyAustralia will contact me to discuss any additional charges and/or work required. Please ensure all approval documents have been submitted to the relevant distributor to ensure solar buyback is approved.

I authorise EnergyAustralia to contact me to set me up on a compatible plan if required.

Information about our privacy policy

EnergyAustralia collects information for the purposes of providing the services related to your electricity supply at the site address. In order to provide the services, we will disclose this information to the metering service provider and/or electricity distributor in accordance with our privacy policy which can be found at energyaustralia.com.au/privacy.

Signature of applicant:

Date