

Online billing portal application form

Designed to make your life easier

With a range of features such as consolidated invoices, the ability to view previous invoices or export data for multiple or single sites, our online billing portal is designed to streamline and simplify how to track your company's electricity use.

The online billing portal is updated every 30 minutes with usage data (based on your interval meter), making it easier for you to manage your electricity use.

Register for access to our exclusive online billing portal by completing the information below.

Please scan and email the completed form to: businessenq@energyaustralia.com.au or return via post:

C&I Customer Service
Locked Bag 14060
Melbourne City Mail Centre, VIC 8001

Please list your account number/s:

Please provide an email address for password resets:

In signing this application, you acknowledge that you have the authority to bind the company, and have read, understood and agree to the terms and conditions below.

Signed:

Date:

Your full name:

For and on behalf of
(company name):

Terms & Conditions

To use the online billing portal, you agree that you have understood and accepted the following conditions:

- EnergyAustralia owns the data used to create the invoices and statements. You must only use and reproduce the invoices and statements in accordance with the terms of your electricity contract with EnergyAustralia.
- Your invoices and statements that you will be able to access contain confidential information. You must only use and disclose that confidential information in accordance with the terms of your electricity contract with EnergyAustralia.
- You agree to keep your username and password safe from use by third parties. You indemnify EnergyAustralia and its contractors and service providers against any loss or damages which they might suffer, or be liable for, as a result of any unauthorised use of your username and password that may be caused.
- You can only change your password if you give us 10 business days notice of the change. This is important where an employee who had knowledge of your username and password leaves your employment.
- EnergyAustralia cannot warrant that your access to the online billing portal will be continuous and fault free. You should report any loss of, or fault in, your access to the online billing portal by contacting us via businessenq@energyaustralia.com.au or by calling 1300 362 466 (Monday to Friday, 9am-5pm AEST).
- EnergyAustralia has no liability to you arising out of your use of, or reliance on, any information accessed by you via the online billing portal.
- EnergyAustralia reserves the right to terminate your access to the online billing portal if you breach any of these conditions.